



Republic of the Philippines
Metropolitan Cebu Water District

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November 29, 2016

BERNADETTE I. GLORIA

Commission on Audit
7F Metropolitan Cebu Water District Bldg.
Cor Lapulapu and Magallanes Sts.
6000 Cebu City

Madame:

Transmitting herewith the Aging of Cash Advance Report as of
November 15, 2016.

Thank you.

Respectfully,


NOEL R. DALENA
General Manager

Commission on Audit

Water District Audit Group

W-Team 1

Received by: 

Date: 11/29/2016

Title: _____

REPORT ON AGEING OF CASH ADVANCES
SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
AS OF NOVEMBER 15, 2016

AGENCY NAME : METROPOLITAN CEBU WATER DISTRICT
AGENCY CODE :

BOOK NO. 1129/2016
ACCOUNT TITLE : Advances to Officers and Employees
ACCOUNT CODE : 127

NAME	DATE OF C/A GRANTED	PARTICULARS	REFERENCE	TOTAL	AMOUNT	OUTSTANDING	AMOUNT DUE				REMARKS
				AMOUNT GRANTED	LIQUIDATE D		BALANCE	LESS THAN 30 DAYS	31-60 DAYS	61-365 DAYS	
A. Advances for Special Purposes											
1. LOCAL TRAVEL											
Barrido, Pia Mae S.	November 11, 2016	3rd PACBA quarterly seminar & meeting - November 16-19, 2016 - Grand Menseng Hotel, Davao City.	APV-2016-11-0109	19,541.00		19,541.00	19,541.00				Local Travel - within the 30day reglementary period for liquidation
Jagana, Emelte	October 13, 2016	Competency-based HRM on October 24-27, 2016 at the Aleneo CORd training center, Quezon City	APV-2016-10-0108	12,651.96	12,651.96	-					liquidated 11/4/2016 [Ref APV-2016-11-0032]
SUB - TOTAL				32,192.96	12,651.96	19,541.00	19,541.00		-		-
2. FOREIGN TRAVEL											
Ando, Juanito A.	October 13, 2016	In-plant inspection at Wuxi factory in Shanghai, China - procurement of generating sets from Atlas Copco on October 15-23, 2016	APV-2016-10-0207	52,158.52		52,158.52	52,158.52				Foreign Travel - Within the 60-day reglementary period for liquidation
Ando, Juanito A.	October 13, 2016	In-plant inspection at Wuxi factory in Shanghai, China - procurement of generating sets from Atlas Copco on October 15-23, 2016	APV-2016-10-0211	1,500.00		1,500.00	1,500.00				Foreign Travel - Within the 60-day reglementary period for liquidation
Dalena, Noel R.	October 13, 2016	In-plant inspection at Wuxi factory in Shanghai, China - procurement of generating sets from Atlas Copco on October 15-23, 2016	APV-2016-10-0204	52,158.52		52,158.52	52,158.52				liquidation documents received by Accig. Dept dated 11/16/2016
Dalena, Noel R.	October 13, 2016	In-plant inspection at Wuxi factory in Shanghai, China- procurement of generating sets from Atlas Copco on October 15-23, 2016	APV-2016-10-0208	2,250.00		2,250.00	2,250.00				liquidation documents received by Accig. Dept dated 11/14/2016 OR#041813
De Guzman, Elmer R.	October 19, 2016	In-plant inspection of the glass fused to steel tank at Pernastore Limited, Eye, Suffolk, IP23 7HS England, United Kingdom - October 24, 2016 to November 1, 2016	APV-2016-10-0292	62,877.10		62,877.10	62,877.10				Foreign Travel - Within the 60-day reglementary period for liquidation
De Guzman, Elmer R.	October 21, 2016	In-plant inspection of the glass fused to steel tank at Pernastore Limited, Eye, Suffolk, IP23 7HS England, United Kingdom for the Opra project - October 24, 2016 to November 1, 2016	APV-2016-10-0295	5,812.50		5,812.50	5,812.50				Foreign Travel - Within the 60-day reglementary period for liquidation
Gabriente, Jorge L.	October 19, 2016	In-plant inspection of the glass fused to steel tank at Pernastore Limited, Eye, Suffolk, IP23 7HS England, United Kingdom for the Opra project -October 24, 2016 to November 1, 2016	APV-2016-10-0291	62,877.10		62,877.10	62,877.10				Foreign Travel - Within the 60-day reglementary period for liquidation
Gabriente, Jorge L.	October 21, 2016	In-plant inspection of the glass fused to steel tank at Pernastore Limited, Eye, Suffolk, IP23 7HS England, United Kingdom for the Opra project - October 24, 2016 to November 1, 2016	APV-2016-10-0294	5,812.50		5,812.50	5,812.50				Foreign Travel - Within the 60-day reglementary period for liquidation
Gonzales, Tommy L.	October 13, 2016	In-plant inspection at Wuxi factory in Shanghai, China in relation to the procurement of generating sets from Atlas Copco - October 15-23, 2016	APV-2016-10-0206	52,158.52		52,158.52	52,158.52				Foreign Travel - Within the 60-day reglementary period for liquidation
Gonzales, Tommy L.	October 13, 2016	In-plant inspection at Wuxi factory in Shanghai, China in relation to the procurement of generating sets from Atlas Copco on October 15-23, 2016.	APV-2016-10-0210	2,250.00		2,250.00	2,250.00				Foreign Travel - Within the 60-day reglementary period for liquidation

AS OF NOVEMBER 15, 2016

BOOK NO.

ACCTG CODE: 127

NAME	DATE OF C/A GRANTED	PARTICULARS	REFERENCE	TOTAL AMOUNT GRANTED	AMOUNT LIQUIDATED	OUTSTANDING BALANCE	ACCOUNT CODE : 127				REMARKS
							LESS THAN 30 DAYS	AMOUNT DUE			
								31-60 DAYS	61-365 DAYS	OVER 1 YEAR	
Magno, Andrew L.	October 19, 2016	In-plant inspection of the glass fused to steel tank at Permastore Limited, Eye, Suffolk, IP23 7HS England, United Kingdom - October 24, 2016 to November 1, 2016.	APV-2016-10-0293	62,877.10		62,877.10	62,877.10				Foreign Travel - Within the 60-day regulatory period for liquidation
Magno, Andrew L.	October 21, 2016	In-plant inspection of the glass fused to steel tank at Permastore Limited, Eye, Suffolk, IP23 7HS England, United Kingdom - October 24, 2016 to November 1, 2016.	APV-2016-10-0296	5,812.50		5,812.50	5,812.50				Foreign Travel - Within the 60-day regulatory period for liquidation
Tefredo, Rowan E.	October 13, 2016	In-plant inspection at Wuxi factory in Shanghai, China in relation to the procurement of generating sets from Atlas Copco on October 15-23, 2016.	APV-2016-10-0209	2,250.00		2,250.00	2,250.00				liquidation documents received by Acctg Dept dated 11/16/2016 OR#041811
Tefredo, Rowan E.	October 13, 2016	In-plant inspection at Wuxi factory in Shanghai, China in relation to the procurement of generating sets from Atlas Copco on October 15-23, 2016.	APV-2016-10-0205	52,158.52		52,158.52	52,158.52				liquidation documents received by Acctg Dept dated 11/16/2016
		SUB - TOTAL		422,952.88	-	422,952.88	422,952.88				

D. Advances to Regular Disbursing Officers

[illegible]

REPORT ON AGEING OF CASH ADVANCES
SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
AS OF NOVEMBER 15, 2016

AGENCY NAME : METROPOLITAN CEBU WATER DISTRICT
AGENCY CODE :

BOOK NO.
ACCOUNT TITLE : Advances to Officers and Employees
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NAME	DATE OF C/A GRANTED	PARTICULARS	REFERENCE	TOTAL AMOUNT GRANTED	AMOUNT LIQUIDATED	OUTSTANDING BALANCE	AMOUNT DUE				REMARKS
							LESS THAN 30 DAYS	31-60 DAYS	61-365 DAYS	OVER 1 YEAR	
	October 13, 2016	Cellphone/airline expenses of various employees	APV-2016-10-0113	51,614.33	51,614.33	-					liquidated 11/15/2016 [REF: CR-2016-11-0010]
	October 12, 2016	Reimbursement of medical expenses of various employees (Ma, H. Aragones, J. Castro, J. Cesa, A. Chan, C. M. Chavez, I. Chu, G. Ebales, R. Gonzales, G. Holganza, M. Jaranilla, J. Labrada, W. Mahusay, R. Mata, R. Roa)	APV-2016-10-0140	20,627.14	20,627.14	-					liquidated 11/15/2016 [REF: CR-2016-11-0007]
	October 11, 2016	Reimbursement of medical expenses of various employees (J. Abing, C. Boroy, A. Caballero, e. Cabucos, C. Cerna, E. De Guzman, J. Gabrrente, E. A. Guzman, S. Lipang, J. Montijo, A. Paraiso, R. Pulgo, I. Treves, K. Villacarlos)	APV-2016-10-0042	25,888.25	25,888.25	-					liquidated 11/15/2016 [REF: CR-2016-11-0009]
	October 03, 2016	Renewal of registration of vehicles w/ plate no. ending in zero(0) and Honda dream motorcycle w/ plate no. GL-1719 in addition to APV-2016-09-0046.	APV-2016-09-0330	29,020.42	29,020.42	-					liquidated 11/15/2016 [REF: CR-2016-11-0015]
	October 03, 2016	Reimbursement of medical expenses of various employees (I. Chu, C. Lamba, A. Marata, N. Miele, L. Ruiz, L. Velos)	APV-2016-09-0356	9,479.27	9,479.27	-					liquidated 11/15/2016 [REF: CR-2016-11-0013]
	September 27, 2016	Reimbursement of medical expenses of various employees (R. J. Echavez, S. Lipang, D. M. Lopez, M. Radaza, M. Ramil, A. Ramil, C. Salgado, M. Sayson Jr., R. Tahadlangit, C. Tatro)	APV-2016-09-0273	27,580.06	27,580.06	-					liquidated 11/15/2016 [REF: CR-2016-11-0014]
	September 22, 2016	Uniform allowance of M.J. Ruiz, R. Lumalie, V. Fuentes, R. Decayana, R. Menchavez, A. Rabanes for the year 2016	APV-2016-09-0239	30,000.00	30,000.00	-					liquidated 11/15/2016 [REF: CR-2016-11-0012]
		SUB-TOTAL		480,970.39	362,485.94	118,484.45	110,228.20	-	-	-	
3.Others											
	November 15, 2016	Allowance of caretakers detailed in Cabadlangan, Compostela for the month of October 2016	APV-2016-11-0071	5,000.00		5,000.00					liquidated 11/18/2016 [REF: CR-2016-11-0019]
	November 14, 2016	Caretakers allowance as detailed in Brgy. Buco-Trap & Sirsin, Cebu City for the month of October 2016	APV-2016-11-0088	5,000.00		5,000.00					liquidated 11/18/2016 [REF: CR-2016-11-0021]
	November 14, 2016	Remuneration pay of pakiao worker assigned for the maintenance of various production facilities for the period October 2016	APV-2016-11-0070	48,950.00		48,950.00	48,950.00				liquidation documents received Nov. 25, 2016
	November 07, 2016	Remuneration pay of pakiao worker assigned for the maintenance of various production facilities for the period Octobe 16-31, 2016	APV-2016-11-0015	12,300.00	12,300.00	-					liquidated 11/15/2016 [REF: CR-2016-11-0001]
	November 04, 2016	Remuneration of pakiao workers assigned at the Nature's Family Park, Talanban, Cebu City for the period October 16-31, 2016	APV-2016-11-0017	64,566.00	64,566.00	-					liquidated 11/15/2016 [REF: CR-2016-11-0002]
	November 04, 2016	Remuneration of pakiao workers assigned at Canifila, Brgy. Tabunan, Camp 4, and sitio Mac-ac, Pung-ol & Boot Reforestation project for the period from October 16-31, 2016	APV-2016-11-0018	19,250.00	19,250.00	-					liquidated 11/15/2016 [REF: CR-2016-11-0003]
	November 04, 2016	Salaries of 9 pakiao workers assigned at Jackupan Greening Project for the period October 16-31, 2016	APV-2016-11-0019	15,750.00	15,750.00	-					liquidated 11/15/2016 [REF: CR-2016-11-0004]

AS OF NOVEMBER 15, 2016

BOOK NO. _____

ACCTG CODE: 727

liquidated 11/15/2016
[REF: CR-2016-11-0006]

Approved by:

NOEL R. DALENA
Agency Head

Date Submitted: