

**ASSISTANT GENERAL MANAGER**  
**PERMANENT HIRING**

Plantilla Item No. : 306 (1 slot)  
Salary Grade : 27  
Place of Assignment : Operations Group, MCWD Main Office, Cebu City

**MINIMUM QUALIFICATIONS:**

Education : Master's Degree or Certificate in Leadership and Management from CSC  
Training : 120 hours of supervisory/management learning and development intervention  
Experience : 5 years of supervisory/management experience  
Eligibility : Career Service (Professional), Second Level Eligibility

**COMPETENCIES NEEDED:**

Manages the water supply and distribution system efficiency at all times for a sustainable and equitable distribution/delivery safe, potable, and adequate water. The position is responsible for the efficient septage management implementation within the service area of MCWD. He also ensures proper maintenance of the water supply and septage facilities, pipelines, and appurtenances to optimize efficacy in the distribution network.  
Competencies required: Operations Management, Technical Credibility, Communication & Collaboration, Business Relationship Management

**Interested applicants must submit the following documents:**

1. Duly accomplished Personal Data Sheet (PDS) with recent passport size picture
2. Performance Rating in the last rating period
3. Authenticated copy of the CSC Eligibility / PRC License / Board or Bar rating
4. Certified True Copy of Diploma, Transcript of Records and other documents supporting highest educational attainment
5. Certified True Copy of Employment Certificate with detailed Job Description issued by the authorized personnel
6. Certified True Copy of Certificate of Trainings / Seminars / Conferences / Workshops attended (include the module / program)

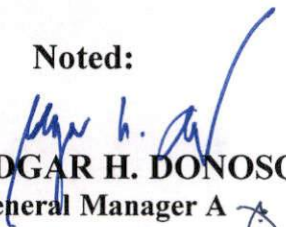
COMPLETE application documents / requirements must be submitted to the Human Resources Department or through email at [Recruitment@mcwd.gov.ph](mailto:Recruitment@mcwd.gov.ph) not later than February 5, 2023. Applications with incomplete documents shall not be entertained. Applicants who will pass the initial screening will be contacted for a written examination.

MCWD adheres to the equal employment opportunity principle.

Approved:

  
ELSON C. ENGLIS  
Manager, Human Resources Dept.

Noted:

  
EDGAR H. DONOSO  
General Manager A

