

ENGINEERING ASSISTANT A
PERMANENT HIRING

Plantilla Item No. : 525 (1 slot)
Salary Grade : 10
Place of Assignment : Planning Division, Engineering Dept., MCWD Main Office

MINIMUM QUALIFICATIONS:

Education : Completion of 2 years studies in college
Training : 2 years of relevant experience
Experience : 8 hours of relevant training
Eligibility : Career Service (Subprofessional), First Level Eligibility

COMPETENCIES NEEDED:

The position is responsible in assisting the principal engineer in the operation of surveying instruments during field activity particular route, property & hydrographic surveys.

Competencies required: Land Measurement, Spatial Management,

Interested applicants must submit the following documents:

1. Duly accomplished Personal Data Sheet (PDS) with recent passport size picture
2. Performance Rating in the last rating period
3. Authenticated copy of the CSC Eligibility / PRC License / Board or Bar rating
4. Certified True Copy of Diploma, Transcript of Records and other documents supporting highest educational attainment
5. Certified True Copy of Employment Certificate with detailed Job Description issued by the authorized personnel
6. Certified True Copy of Certificate of Trainings / Seminars / Conferences / Workshops attended (include the module / program)

COMPLETE application documents / requirements must be submitted to the Human Resources Department or through email at Recruitment@mcwd.gov.ph not later than February 5, 2023. Applications with incomplete documents shall not be entertained. Applicants who will pass the initial screening will be contacted for a written examination.

MCWD adheres to the equal employment opportunity principle.

Approved:


ELSON C. ENGLIS
Manager, Human Resources Dept.

Noted:


EDGAR H. DONOSO
General Manager A

